How to Install MS Teams for ComputerMinds

Below are instructions on how to install MS Teams on your windows computer. Clicking on the 'Download MS Teams' link below will take you to the download page. Once there, please make sure to follow the steps on this page to successfully install Microsoft Teams for Windows. <u>Download MS Teams</u>

1) Click Download Teams for desktop



2) Click Teams for work or school

Download Microsoft Teams for Windows desktop		
Teams for home or small business	Teams for work or school Download Teams	

- 3) Click Save File.
- 4) Go to your Downloads folder. Locate the Downloaded "TeamsSetup" file. Double-click on the file to start the install of MS-TEAMS

Name	Date modified	Туре
Teams_windows_x64.exe	3/17/2020 11:39 AM	Application

5) Login to Microsoft Teams by clicking on Work or school account.



- 6) Enter the email address that you supplied to ComputerMinds and password.
 - a) If the account does not exist, it will ask you to create an account.
 - b) During the login process it may ask "Join ComputerMinds.com Inc as a Guest" choose this option.
- 7) Click Sign in.

Click to view the MS Teams Quick Start Guide